Leary Integrated Arts & Technology Elementary School

Parent Advisory Committee (PAC)

Meeting Minutes — September 17, 2026

We are privileged to work, learn, and play on the Stó:lō unceded traditional territory of the Pil'alt and Ts'elxwéyeqw tribes.

1. Call to Order- Time: 4:04 PM

School Administration

- Donna Arnold — Principal
- Lindsay Sanderson — Vice Principal

Parents

- Paranhjot K
- Kayla
- Chelsea H

PAC Executive

- Jessica Edwards — Chair
- Brandy Crawford — Secretary
- Janet Reimer - Treasurer

1.2 Adoption of the Agenda

A motion was made to approve the September 2026 PAC agenda.

- First by: Jessica Edwards
- Seconded by: Janet Reimer
- Motion: Carried

1.3 Approval of AGM Meeting Minutes

A motion was made to approve the May AGM meeting minutes.

- First by: Jessica Edwards

- Seconded by: Janet Reimer
- Motion: Carried

2. Reports

2.1 Principal Report

School Updates

- Fresh parking lot lines have been painted.
- The school thanked families for respecting the drive-thru lanes and for parking in Walden Park when they need to walk their child to their lineup.
- The school is currently hiring for a Supervision Assistant and a CYCW (Child and Youth Care Worker).
- There are 13 divisions at the school this year.
- Updates to school code of conduct – Please find it on the Leary school page.

Funding Requests

The following funding requests were discussed:

- $150.00 for new CYCW materials, including sensory items and collaborative games.
- Bussing costs for:
    - Grade K Community — Petey's Pumpkin Patch
    - Grade 1/2 Community — Taves Farms
    - Grade 5 Community — Greendale Acres

2.2 Treasurer Report

The current balance in the PAC main account is:

Main Account: $11,626.56

Spreadsheet to be attached to the next post.

3. Old Business

No old business was discussed.

4. New Business

4.1 Banking Account Changes

A motion was made to add the new Treasurer to the following Leary Integrated Arts & Technology Elementary School PAC accounts with Envision Credit Union:

- PAC Main Account

- PAC Gaming Account

Vote:

- For: 6
- Opposed: 0

Motion carried.

A motion was also made to remove Jessica Armstrong past Treasurer (No longer, a Leary parent) from the Leary Integrated Arts & Technology Elementary School PAC Envision Credit Union accounts:

- PAC Main Account
- PAC Gaming Account

Vote:

- For: 6
- Opposed: 0

Motion carried.

4.2 2026–2027 PAC Budget

The PAC discussed items to be considered for the 2026–2027 budget, which will be created and brought forward for a vote at the October PAC meeting.

Items discussed included:

- Welcome Back Event: $900.00
- Christmas Gifts for Staff: $1,000.00
- Sensory Classroom Requests: $1,500.00
- Hot Lunch Expenses

4.3 Upcoming Fundraisers

Neufeld's Fundraiser

- Online ordering will open October 8, 2026.
- Orders will close October 24, 2026, at midnight.
- Delivery will take place on Wednesday, November 4, 2026, at 4:00 PM in front of the school.
- Families are asked to ensure they are available to pick up their orders.
- The PAC does not have freezer space to store unclaimed items.
- Orders not picked up by 5:00 PM on November 4 will be donated.

Fall Mini Photo Sessions

Fall Mini Photos are currently in the planning process.

More information will be provided once details are finalized.

4.4 Teacher/School Requests for Approval

CYCW Sensory Materials

A request was made for $150.00 to provide the new Child and Youth Care Worker with sensory materials for classroom use.

A motion was made to approve up to $150.00 from the PAC Main Account for sensory items.

Vote:

- For: All
- Opposed: 0

Motion carried.

Bussing for Community Field Trips

A request was made for $650.00 to help cover bussing costs for:

- Grade K Community: Petey's Pumpkin Patch
- Grade 1/2 Community: Taves Farms
- Grade 5 Community: Greendale Acres

A motion was made to approve up to $650.00 from the PAC Main Account to cover bussing costs for the three communities.

Vote:

- For: All
- Opposed: 0

Motion carried.

4.5 PAC Volunteer Positions

The PAC is looking to fill the following positions:

- Secretary
- DPAC Representative

Anyone interested in being nominated for either position is asked to email:

Leary-pac@sd33.bc.ca

Adjournment: Meeting adjourned: 4:04 PM

Next PAC Meeting

October 2026

Date and time: TBA

Please keep an eye on the Leary PAC page for updates.