

Leary IAT Elementary School PAC

Annual General Meeting Minutes

Date: May 28 **Time:** 6:30 PM

Attendance

PAC members and parents: Brandy Crawford, Vice Chair; Jessica Edwards, Chair; Jessica Armstrong, Treasurer; Janet Reimer, Parent; Kyla Russell, Parent.

Administration: Donna Arnold, Principal; Lindsey Sanderson, Vice Principal.

Call to Order

The meeting was called to order at 6:36 PM.

Approval of Agenda and Previous Minutes

Motion: To approve the May AGM agenda. **Moved by:** Jessica Edwards. **Seconded by:** Jessica Armstrong.

Motion: To approve the April meeting minutes. **Moved by:** Jessica Edwards.

Seconded by: Jessica Armstrong.

Chair Report

The Chair thanked Leary staff for their continued support throughout the year. Jim's Pizza hot lunch was held once per month and was successful.

The PAC covered several busing costs during the year. For teacher appreciation, the PAC also completed needed décor upgrades in the staff room.

Principal Report

Beginning in September, Leary IAT Elementary School will be a pet-free school ground. This will be strictly enforced, with the exception of guide dogs and service dogs.

IAT Grades 6–8 will be moving from ADR to Imagine High for the 2027–2028 school year. The school is looking for IAT parents to form a committee to support a smooth transition. Interested parents may contact the office, and their names will be kept on file.

The Annie field trip was cancelled, so the previously approved \$600.00 for busing will not be required or spent.

Steph Young is Leary's new secretary and the permanent replacement for Jocelyn.

Treasurer Report

The spreadsheet will be posted on the PAC page. The main account currently has \$18,800.00, with commitments for Birds of Prey, Grade 5, and Jocelyn's retirement gift, leaving \$16,899.00 available for spending.

The gaming account has \$900.00 in commitments, leaving \$3,279.00 available.

Old Business

Athletic/Club Pizza Lunch

The lunch was approved at the previous meeting; however, the budget had not yet been voted on. Large pizzas cost \$13.50 each and are cut into 10 slices. Approximately 55 students in Grades 3–5 will be served, with an estimated two slices per student, plus staff..

Motion: To purchase 14 pizzas, including a mix of cheese, ham and pineapple, and pepperoni, up to \$250.00 from gaming funds for the athletic/club pizza lunch. **For:** All.

Opposed: None. **Motion carried.**

New Business: Funding Requests

Grades 1/2 Year-End Field Trip to Harrison

Motion: To cover \$350.00 for bus transportation for the Grades 1/2 year-end field trip to Harrison from gaming funds. Three classes will attend. **For:** All. **Opposed:** None. **Motion carried.**

STEMKIT Request

A request was made for STEMKIT materials for the whole school, including six cardboard cutter machines and six cardboard kits. The school is developing an Applied Skills and Design Technology space, with the intent to add further equipment over time. The group

discussed purchasing half of the requested materials for now to evaluate how the room comes together and is used in the new school year.

Motion: To approve the purchase of three cardboard cutter machines and three cardboard kits for a total of \$1,200.00 from the main account. **For:** All. **Opposed:** None. **Motion carried.**

Grades 3–5 Cultus Lake Waterslides Admission

A request was made for waterslide admission for Grades 3–5, covering seven classes. The original total request was \$5,010.00, based on \$30.00 per student. After discussion, the group agreed that \$10.00 per student was a reasonable PAC contribution, reducing the family cost to \$20.00 per student. With 155 students attending, the contribution would be \$1,550.00. An additional \$150.00 was added to help support students who may need extra financial assistance, bringing the total request to \$1,700.00 from the main account.

Motion: To pay \$1,700.00 from the main account to help cover the cost of Cultus Lake waterslide admission. **For:** All. **Opposed:** None. **Motion carried.**

Motion: To pay \$360.00 from gaming funds for bus transportation to and from Cultus Lake Waterslides. **For:** All. **Opposed:** None. **Motion carried.**

Field Trip Expenses

The PAC agreed to continue helping with field trip costs as requests arise throughout the year. Funding requests should be submitted before the monthly PAC meetings.

AGM Elections

Jessica Armstrong is leaving Leary. Members were reminded that only members in attendance at the AGM may be voted into positions.

Chair: No additional nominations were received. Jessica Edwards put her name forward for Chair again.

Result: Jessica Edwards was elected 2026–2027 Leary PAC Chair. **For:** All. **Opposed:** None.

Vice Chair: No nominations were received. The Vice Chair position remains vacant for 2026–2027.

Treasurer: Janet Reimer put her name forward. No other nominations were received.

Result: Janet Reimer was elected 2026–2027 Treasurer. **For:** All. **Opposed:** None.

DPAC Representative: No nominations were received. The DPAC representative position remains vacant for 2026–2027.

Secretary: Brandy Crawford was nominated and accepted the nomination.

Result: Brandy Crawford was elected 2026–2027 Secretary. **For:** All. **Opposed:** None.

The PAC will continue seeking volunteers to fill the Vice Chair and DPAC representative roles when meetings resume in September.

Adjournment

The meeting was adjourned at 7:06 PM. Meetings will resume in September for the 2026–2027 school year.